



**New Paltz**  
STATE UNIVERSITY OF NEW YORK

# Underage Guest Consent Form

THE DEPARTMENT OF RESIDENCE LIFE, 1000 Hawk Drive, New Paltz, NY, 12561-2455  
VOICE: (845) 257-4444 FAX: (845)257-4532 [www.newpaltz.edu](http://www.newpaltz.edu)

**SUNY New Paltz's overnight guest policy for those under the age of 18 (minimum age: 16) requires written parental consent. The following information must be filled out by the guest's parent/guardian and submitted by the host to their Complex Director, prior to 4 PM on the date of arrival. If the guest is arriving on Saturday or Sunday, this form must be submitted before 4 PM on the Friday prior to arrival. The guest is also required to provide their own photo identification and complete an Overnight Guest Pass.**

Name of Guest: \_\_\_\_\_ Home Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Name of Host: \_\_\_\_\_ Banner ID: N\_\_\_\_\_

SUNY New Paltz Residence (Building and Room): \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Home Contact**

Name of Parent/Guardian: \_\_\_\_\_ Relationship to Guest: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Relationship to Host (if applicable): \_\_\_\_\_

Date of Guest's Arrival: \_\_\_\_\_ Date of Guest's Departure: \_\_\_\_\_

I, (name of guest), have read and understand SUNY New Paltz's guest policy as outlined in the Residence Life Housing Handbook. I hereby agree to abide by these policies as well as all other rules and regulations of the residence areas and the University. I also understand the University reserves the right to cancel the privileges associated with this pass if my behavior, my host's behavior, or circumstances on campus warrant such action.

\_\_\_\_\_  
Signature of Guest

\_\_\_\_\_  
Date

I, (name of parent/guardian), have read SUNY New Paltz's guest policy as outlined in the Residence Life Housing Handbook and understand what is expected of (name of guest) when they are a guest of SUNY New Paltz.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**For Office Use Only:**

RD Received: \_\_\_\_\_ Date Received: \_\_\_\_\_

RA/Night Host Received: \_\_\_\_\_ Guest Pass Received: